
Meeting	Decision Session - Executive Member for Environment
Date	2 July 2018
Present	Councillor Waller

5. Declarations of Interest

The Executive Member confirmed that he had no personal interests that were not included on the Register of Interests, nor any prejudicial or disclosable pecuniary interests, to declare in the business on the agenda.

6. Minutes

Resolved: That the minutes of the Decision Session held on 4 June 2018 be approved and signed by the Executive Member as a correct record.

7. Public Participation

It was reported that there had been no registrations to speak at the session under the Council's Public Participation Scheme.

8. Health & Safety Annual Report 2017/18

The Executive Member considered a report which presented the Annual Report of the council's Head of Health and Safety (H&S), together with an overview of the performance of the City of York Council (CYC) / North Yorkshire County Council (NYCC) H&S shared service.

The Annual Report, attached as an annex, included information on key areas of work carried out over the past 12 months, as well as accident and incident statistics, and work planned for the current year. The council's client officer for the shared service was present at the meeting and confirmed that the key areas of performance met the requirements of Schedule 1 of the Collaboration Agreement. The Executive Member had the option to identify any areas of specific H&S risk for further reporting.

In response to questions from the Executive Member on aspects of the Annual Report, officers confirmed that:

- Procurement of the H&S Management Information Technological solution would be led by NYCC but in consultation with CYC, to meet the needs of both.
- Every school buying into the H&S Service Level Agreement received an annual H&S inspection visit.
- The use of posters and other publicity would be considered within measures to tackle aggression towards front line staff.
- Information on policy development with regard to national terrorism threats could be brought to a future meeting.

Resolved: (i) That the Annual Report be noted, including the council's response to managing and responding to significant H&S risks including national risks around fire and terrorism.

(ii) That the performance of the Shared H&S Service be noted.

(iii) That a report on actions being taken to ensure consistency in the use of Personal Protection Equipment (PPE) by council workers and contractors carrying out highways repairs and other street works in York be brought to the September Decision Session.

(iv) That the policy that verbal and aggressive behaviour towards council staff and contractors working on the council's behalf will not be tolerated be endorsed, given the marked increase in the number of related incidents reported in 2017/18.

Reason: So that the Executive Member and residents can be assured that H&S services are appropriately managed and resilient and that the council has proper arrangements in place for managing and responding to H&S risks.

9. Food Service Plan 2018-19

The Executive Member considered a report which sought approval for a Food Service Plan for 2018-19 (the Plan), in accordance with the statutory requirements contained in the Food Law Code of Practice.

The Plan, attached as Annex A to the report, set out the council's aims and objectives for 2018/19, examining the demands placed upon the Public Protection team and the resources available to meet these, as well as reviewing performance over the past year. It illustrated the effective use of resources to target the highest risk businesses, while maintaining a balanced enforcement mix. The Executive Member was invited to approve the Plan (option a) or amend it (option b). Not approving a Plan (option c) would leave the council open to reputational risk and adverse publicity.

In response to questions from the Executive Member, officers confirmed that the backlog of food hygiene interventions from the previous service plan had been cleared and that exiting the EU could provide an opportunity to consider how the current inspection programme might be improved. The Executive Member noted the key message that 100% of the highest risk premises had been inspected, with those that failed being prosecuted. He thanked staff who had carried out this work and

Resolved: That the food service plan be approved (option a).

Reason: To ensure that the council has a plan to fulfil its obligations under the Food Law Code of Practice.

Cllr A Waller, Executive Member

[The meeting started at 5.30 pm and finished at 6.10 pm].